

# PLUMBER

**Division: 2 (Maintenance)**

**Reports to: Maintenance Supervisor**

## **Job Summary**

With minimal direction, the Plumber performs installation and maintenance of plumbing and gas systems. He/she works cooperatively with other employees, students and the public.

## **Duties and Responsibilities**

- Installs, maintains and repairs plumbing systems, including controls, boiler, water and sanitary systems.
- Installs, maintains and repairs propane and natural gas systems in accordance with Provincial standards and prepares and files reports with the appropriate government agency.
- Plans basic renovations, including design work and estimating materials required.
- Coordinates workload of Trades Helpers or other maintenance employees.
- Supervises apprentices.
- Reports supplies inventory levels.
- Reports work completed including time and materials used.
- Cleans shop including emptying shop garbage cans.
- Performs other maintenance related or emergent duties.

## **Equipment Used**

Hand tools, air tools, power tools, threading/cutting machine, chain hoist, surveyor's level, truck and other plumber's equipment.

## **Required Knowledge, Ability, Skills**

- High school diploma or equivalent.
- A valid B.C. or Interprovincial Trades Plumber's certificate.
- A valid B.C. Gas Fitter's Licence.
- A valid B.C. Class 5 driver's licence.
- Knowledge of the Provincial Fire Code relating to building sprinkler systems.
- Knowledge of health and safety practices, including Workplace Hazardous Materials Information System and Workers' Compensation Board regulations.
- Ability to work in confined areas and at heights.
- Ability to maintain close attention to detail.
- Ability to plan and schedule work and organize the workload effectively.
- Ability to use courtesy and tact in the explanation of and discussion of information in contacts with students, suppliers and other staff.
- Ability to effectively communicate both verbally and in writing.
- Ability to perform individually and as part of a team.

Originated: June 1, 1993

Reviewed: April 4, 2014

Plumber