

**President:** Tracey O'Hara

**Recording Secretary:** April Mancinelli

## Bargaining 2025

### CUPE 411 – Maintenance Division Representative Election Process

Contract Negotiations will begin in 2025, as our Local wants to be well prepared for this process the first step is to elect a representative from each Division to sit at that table to speak on behalf of their respective colleagues. The Maintenance Division on average is comprised of approximately seventy (70) permanent members and is made up of the following Job Departments that have various job descriptions:

- |  |   |
|--|---|
| <input type="checkbox"/> Grounds       | <input type="checkbox"/> Electronics            |
| <input type="checkbox"/> Carpentry     | <input type="checkbox"/> Information Technology |
| <input type="checkbox"/> HVAC/Plumbing | <input type="checkbox"/> Painting               |
| <input type="checkbox"/> Electrical    | <input type="checkbox"/> Welding                |

**NOTE:** *Members that own a permanent position with a job description of Maintenance Clerk A, Administrative Assistant B (Maintenance), or Help Desk Technologist are part of the Clerical division and therefore do not participate in this election.*

The members of the Maintenance Division, both casual and permanent as per the Union's Bylaws are required to elect one member from their division to act as their representative on the Local Bargaining Committee; the election process is as follows:

- A Union Official will oversee the process, and the Election Officer will conduct the election.
- Any new members in attendance must be sworn in by the President, or their designate, prior to the start of the election.
- A Union Official will provide the members in attendance with the number of eligible voting members in attendance.
- Members that would like to allow their name to stand for this position must have their names put forward by a member that is attendance. *(You cannot nominate yourself)*
- Any members that are not able to attend but want to allow their name to stand must send an email to [unionoffice@cupe411.ca](mailto:unionoffice@cupe411.ca) by the predetermined date in order to be considered for nomination.
- Three calls for nominees will be made.
- Nominees' names will be written on the flip chart paper, or whiteboard, and in reverse order the nominees will be asked if they will allow their name to stand for the position. Nominees must respond with either a "Yes" or "No".
- If there is only one nominee that allows their name to stand, they will be acclaimed to the position.
- If there are multiple nominees allowing their names to stand, each nominee will be given the opportunity to rise and speak to the members in attendance for a maximum of three (3) minutes.
- Ballots will then be handed out to the members, legibly print just one name on the ballot, fold the ballot in half, and hold it in the air.
- The ballots will then be collected.
- The nominees will be asked if they would like a scrutineer to accompany the Union Official with the ballots out of the meeting room to oversee the counting of the ballots.
- The Union Official will then notify the Election Officer as to the successful (50% +1) nominee.
- While positions are being voted on the doors will be tiled and no one will be permitted in or out until the vote has been completed for the said position.
- The successful nominee will then be required to take an oath of nomination and office.
- At the conclusion of the Election a Motion will need to be made to destroy the Ballots.