

## SD#33 - Health and Safety Protocols for March 30 and March 31, 2020

There is a tremendous amount of angst among our members who have been asked to return to their offices or worksites tomorrow.

In an attempt to ease your minds to some of the health and safety questions that continue to come our way our Employer has provided us with a list of protocols that they expect to see take place on Monday and Tuesday:

- All office staff will maintain safe social distancing guidelines of six feet/two meters between people when entering and leaving the building. Staff tomorrow and Tuesday will not enter or leave the building in groups!
- Staff will wash hands after they enter the building and disinfect their workspace as needed.
- Staff will be expected to arrive in their agreed-upon time slots.
- Staff will use the designated entrance(s) and exit(s) – to be set up by PVP in advance of office staff attending in the morning.
- Schools will lock their doors during the day to prevent public access.
- PVP will sign office staff in and out and will ensure the entrance is locked soon after.
- Custodial staff will clean and disinfect all shared touch surfaces during occupied times.
- Office staff will verbally check out at the office when leaving the building, so PVP can sign them out.
- Office staff will follow the plan for bathroom use established by your administrators. This plan will include which staff will use which bathrooms
- All staff will make sure to wash their hands when they leave the bathroom.
- All office staff will make sure they stay six feet or two meters away from each other or use the phone to contact each other while in the office space.

Please be advised that the Union did not develop these protocols nor did we have any input into their creation, we are simply trying to communicate to our members the information that has been communicated to your Union Executive via the Superintendent's office.

If you have any further questions or concerns pertaining to your health and safety we would ask that you please discuss them with your immediate supervisor and should you still not feel they have been adequately addressed do not hesitate to contact a Union representative.