

# LANDSCAPE HORTICULTURIST

**Division: 2 (Maintenance)**

**Reports to: Manager of Maintenance**

## **Job Summary**

With minimal direction by the Grounds Foreman, the Landscape Horticulturist performs a variety of horticultural practices and grounds maintenance duties while observing district policies and complying with safety practices. He/she works cooperatively with other employees, students and the public.

## **Duties & Responsibilities**

- Operates grounds maintenance equipment, such as mowers, tractors, trimmers and sprayers.
- Operates, repairs and maintains irrigation systems.
- Performs a wide range of horticultural duties such as cultivating grounds beds, planting flower beds, shrubs, trees, etc., pruning, fertilization, weeding, applying herbicide and pesticides.
- Performs lawn maintenance, including mowing, edging and trimming.
- Performs planning and development/construction of new landscape areas at new sites.
- Performs safety and maintenance inspections and keeps accurate records.
- Prepares written and oral reports, work schedules, estimates and budgets.
- Mixes and places (pours) concrete.
- Repairs and maintains equipment including small engine repair, minor bodywork and blade sharpening.
- Performs parking lot maintenance, including sweeping, asphalt repair, placing barricades and weed control.
- Performs manual tasks such as digging, raking and bending.
- Reports work completed, including time and materials used.
- Cleans shop, including emptying garbage cans.
- Performs other maintenance related or emergent duties.
- Coordinates workload of utility persons or other maintenance employees.
- Supervises apprentices.
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## **Equipment Used**

Hand tools, air tools, power tools, ladder, chain hoist, scaffolding, truck, aerial bucket, mower, tractor, sweeper, blade sharpener.

### **Required Knowledge, Ability & Skills**

- High school diploma or equivalent.
- A valid BC or Interprovincial Landscape Horticulture Certificate.
- A valid BC Class 5 driver's license.
- A valid Herbicide and Pesticide applicator license/certificate as issued by the Ministry of Environment.
- Advanced knowledge of and skill in the effective and safe operation and routine maintenance of the equipment used.
- Knowledge of health and safety practices, including Workplace Hazardous Materials Information System and Workers' Compensation Board regulations.
- Ability to plan and schedule work and organize workloads effectively.
- Good health and strength sufficient to perform the required manual tasks.
- Ability to work in confined areas and at heights.
- Ability to use courtesy and tact in explaining, exchanging data or information in contacts with public, parents, staff and students.
- Ability to effectively communicate both verbally and in writing.
- Ability to perform individually and as part of a team.

Draft: September 11, 2006  
Journey person Gardener  
Revised: April 4, 2014  
Landscape Horticulturist