

LABOURER (SEASONAL)

Division: 2 (Maintenance)

Reports to: Maintenance Supervisor

Job Summary

With regular direction by a Crew Chief, the Seasonal Labourer performs a variety of manual and semi-skilled tasks relating to grounds and building maintenance on a temporary basis. He/she works cooperatively with other employees, students and the public.

Duties and Responsibilities

- Operates grounds maintenance equipment, such as gang mowers, tractors, and sweepers.
- Performs landscaping duties such as planting, liming, fertilizing and pruning.
- Performs sports field maintenance including marking fields and tracks, moving goal posts and fencing.
- Mixes and places (pours) concrete.
- Hauls equipment and furniture, such as stages, risers, chairs and towelling.
- Performs parking lot maintenance including sweeping, asphalt repair, placing barricades and weed control.
- Performs manual tasks such as digging, raking and loading.
- Reports work completed including time and materials used.
- Cleans shop including emptying garbage cans.
- Performs other maintenance related or emergent duties.

Tools and Equipment Used

Hand tools, air tools, power tools, ladder, chain hoist, scaffolding, truck, aerial bucket, mower, tractor, sweeper, blade sharpener.

Required Knowledge, Ability, Skills

- Completion of Grade 10 or equivalent.
- A valid B.C. Class 5 driver's licence.
- Basic knowledge of and skill in the effective and safe operation and routine maintenance of the equipment used.
- Knowledge of health and safety practices, including Workplace Hazardous Materials Information System and Workers' Compensation Board regulations.
- Good health and strength sufficient to perform the required manual tasks.
- Ability to work in confined areas and at heights.
- Ability to use courtesy and tact in the explanation of and discussion of information in contacts with public, parents, staff and students.
- Ability to effectively communicate both verbally and in writing.
- Ability to perform individually and as part of a team.

Originated: July 1, 1994
Revised: April 4, 2014