

CHILD AND YOUTH CARE WORKER

Division: 5 (Education Assistant)

Reports to: Assistant Superintendent.

Daily Assignment Supervision: District Counsellor

Job Summary

Upon assignment by the District Counsellor, a Child and Youth Care Worker provides assistance to teachers, severe behavioural students and parents. He/she works collaboratively with other employees, parents, students and community partners.

Duties and Responsibilities

- Assists in developing specific strategies for students to achieve acceptable personal/social behaviour patterns.
- Assists with planning, implementing and monitoring behaviour management programs including observation, record keeping, follow-up, and reinforcement.
- Participates in meetings and consults with student support services, classroom teachers, School Based Team, parents and other agencies.
- Works with students on a one to one or small group basis to reinforce targeted behaviour goals as indicated in the student behaviour plan (IEP).
- May assist with planning and implementing family, group and individual counselling programs.
- Performs other related or emergent duties, as determined by the District Counsellor.
- Provides guidance, encouragement and support to students in the development of their social skills and responsible behaviour.
- Organizes recreational programs including arranging transportation.
- Organizes and supervises programs such as foods, workshop, physical education and crafts.

Equipment Used

Photocopier, telephone, computer and other classroom related equipment.

Required Knowledge, Ability, Skills

- Bachelor of Arts degree in Social Sciences or equivalent.
- Over one years' experience working with children with behaviour and/or emotional disorders.
- A valid B.C. Class 5 driver's licence.
- Ability to extend and model patience, care, tolerance and understanding.
- Ability to apply behaviour management strategies to a given situation.

- Ability to respond to violent behaviour.
- Ability to intervene in crisis situations.
- Ability to communicate effectively, both verbally and in writing.
- Ability to perform individually and as part of a team.
- Ability to use courtesy and tact when dealing with the public, parents, staff and students since contacts are a major element of the job requiring considerable communication and human relations skills for such purpose as influencing, persuading, motivating, or negotiating with others, and in dealing with highly sensitive issues.
- Ability to plan and schedule work and organize workload effectively.

July 1, 1994
District Behaviour Facilitator
Revised: October 26, 2006
District Behaviour Facilitator
Revised: June 1, 2008
Revised: April 29, 2014
Child & Youth Care Worker